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**What do you want from your support workers?**

When you hire support workers it is important to let them know what your expectations are and how you would like them to work with you. **You can use this sheet to write down your expectations.**

**Rules for working with me**

These are rules that support workers shouldn’t break.

**I expect my support workers to:**

* be on time
* respect me and my choices
* listen to me
* let me know \_\_ hours in advance if you need to cancel
* be honest
* be trustworthy
* keep me safe
* respect my privacy

**I also expect my support workers to:**

*Write down any other rules you have here.*

It’s important to check these things when you do reference checks for your support workers (if you are hiring your own support workers). For example, you could ask “did [support worker] show up on time for work?”

**What happens if support workers don’t follow these rules?**

*For example, if a support worker does not show up on time and does not let you know why, you can choose not to give them any more shifts.*

**Things I would like my support workers to do**

These are things that will help you and your support workers work well together, but your support workers don’t need to do these things all of the time.

*For example, you might want to introduce your support worker instead of them telling others that they’re your support worker.*

It’s a good idea for you and your support worker to sign this document so you both understand your expectations and how you will work together.

**Your name:**

**Your signature:**

**Date:**

**Support worker’s name:**

**Support worker’s signature:**

**Date:**

YDAS acknowledges the support of the Victorian Government.