**YERP Upgrade Steering Committee Position Description**

**YERP Steering Committee:**

YACVic is recruiting young people and those who work with young people to be on a Steering Committee to guide the upgrade of YERP (YACVic’s [Youth Engagement Resource Platform](https://yerp.yacvic.org.au/)) throughout 2023.

We want to hear from people who work at all different levels within the youth sector – you could be a youth worker or even a CEO. We want the same diversity in the young people who apply. So, if you’re on a Youth Advisory Committee, you’re a casual youth worker, peer worker or something totally different, we want to hear from you!

**What is a Steering Committee?**

A steering committee is a group of people who provide oversight, input, and guidance over the creation of a project.

Being part of the YERP Steering Committee means you will have an advisory role in overseeing and contributing to the upgrade of YERP. This will involve using your expertise and knowledge to support the team at YACVic by providing feedback on the gaps in the current YERP, sharing research, resources, and information relevant to the project, and advising on project milestones.

**About YERP**

Since its creation in 2014, YERP has provided practical tools and resources to support young people’s participation in organisations, their communities, and in developing projects of their own. YERP also supports those that work with young people and those that are looking to work with young people in the future, to ensure that youth participation is beneficial and meaningful for everyone involved.

An upgrade, guided by young people alongside other stakeholders across the youth sector, will ensure that YERP is relevant, user-friendly, and delivers up-to-date best practice youth participation.

**What does it involve?**

We are getting a group of people together to:

* Give thoughts, feedback and oversight over the upgrade of YERP
* Share lived experience, research, resources, and information relevant to the project
* Advise on project milestones throughout the project timeline
* Support YACVic with recruitment of participants for various consultation opportunities for young people and the youth sector
* Create opportunities to network and make connections with stakeholders

You will need to be able to commit to attending online meetings and one in person event. There may also be other optional ad hoc opportunities to engage in the project throughout the year.

The Steering Committee needs to represent a diverse group of organisations and interests across the sector, which we will be considering when selecting successful candidates. Organisations are welcome to have multiple staff members and/or young representatives apply for a position on the Steering Committee. Please keep in mind that half the positions have been identified for young people representing an organisation (please 'about you’ for more details).

You will need to be able to commit to attending online meetings and one in person event. There may also be other optional ad hoc opportunities to engage in the project throughout the year.

The proposed dates are:

* 29th March in person event
* 26th April Online meeting
* 21st June Online meeting
* 30th August Online meeting
* 11th October Online meeting
* 22nd Nov Online meeting

**About you:**

* You are a representative of an organisation that engages young people

and

* You are a Victorian young person aged 12 – 25

or

* You are someone who works with young people, studies youth work or is an academic in the youth work field

and

* You are passionate about issues relating to young people in Victoria
* You or your organisation are a YACVic member (join [here](http://here/)– it's FREE for young people before their 26th birthday)
* Are willing to attend all 6 sessions.

This project is going to affect a variety of workers across the sector, so we are looking to bring together a group that represents a range of voices.

We are keen to hear from young people who aren’t always heard and particularly support interest from First Nations young people, disabled young people, LGBTQIA+ young people, Refugee and Migrant background young people, multicultural young people, and rural/regional young people.

Contact us if you have any questions about child or cultural safety, or to ask if this opportunity is right for you. Keep scrolling down for our contact details.

**What will you get out of this opportunity?**

YACVic strongly encourages organisations to value the contribution of their representatives and remunerate you for your time. If that is not the case, please discuss your situation with us.

For young people, YACVic will be happy to offer a certificate of attendance and/or act as a referee on your resume. We will also provide you with a skills card that details some of the skills you have used in the program that you can use on a resume or in an interview.

You will develop knowledge and skills in decision-making, design, collaboration and advocacy and it is a chance to contribute to an important project that will benefit young people and the youth sector for years to come!

This will be a chance to meet and network with young people and people within the youth sector and is a great opportunity to use your expertise to strengthen young people's right to participate in matters that affect them.

**Apply Now**

To register for this opportunity, please fill out the form [here](https://forms.office.com/Pages/ResponsePage.aspx?id=IRE_rwlzMEq_HGm_SxccWHI_-mUCxrdGhd9BbiXDGY5UQkFHMjc0WUNaMjRMMlZZNjhFOTNXUVpQMC4u). If you have any questions or would like support in completing the form, please reach out to Nellie, YACVic YERP Upgrade Officer at [YERP@YACVic.org.au](mailto:yerp@yacvic.org.au)Registrations will close **once the positions are filled** or on **22nd March 9am**.

We will select participants with a commitment to equity and creating a diverse and representative group with a range of lived and technical experience.

**Commitment to Child Safety**

YACVic is a child safe organisation. By taking part in our opportunities, you agree to join us in our [commitment to child safety](https://urldefense.proofpoint.com/v2/url?u=https-3A__www.yacvic.org.au_about-2Dus_child-2Dsafe-2Dstandards_&d=DwMGaQ&c=JnBkUqWXzx2bz-3a05d47Q&r=P4bv6zFObvsWbTmzvBkvWYZwvJDpZZ1nJDt9amvEZaWoE6YhCU9iCJuFUnImOfnW&m=mLm0j5te5C_pgOIkwQtXYb_nHFhEQS0riATr6YJF2h0&s=WbLoiRVisy3pILOEZ054csJ5b3OsWZ4Qurs7NILggTo&e=).

All participants 18 years of age or older will be required to have a Working With Children Check – we will help you to apply for one if you don’t have one already.

All selected applicants will be contacted prior to the start of the program to determine suitability.

**Contact Us**

For any questions, concerns or support please contact Nellie, YACVic YERP Upgrade Officer at [YERP@YACVic.org.au](mailto:yerp@yacvic.org.au)

**Privacy & confidentiality**

Your information will be used to help us select a diverse and representative group. Your information will be stored in a password protected location that will only be accessible to those staff working on this project.

**Accessibility and Inclusion**

At YACVic, we take access and inclusion seriously. We are committed to making every event as accessible and inclusive as possible for all members of our community. If you have a specific access request, would like further information or want to provide any suggestions, we would love to hear from you.

You can email or call us with your access and/or support requirements.

Our work takes place through the lands of the Aboriginal nations within Victoria and we pay our respects to their Elders past and present. We acknowledge that Sovereignty was never ceded. Always was, always will be, Aboriginal land.

**This is a list of common barriers and accessibility needs. Let us know if any of these apply to you or if you have an access need that isn't listed.**

* I use a mobility device like a wheelchair or walker and require accessible spaces.
* I have low vision and require assistive devices.
* I am impacted by different types of lighting.
* I am Deaf, deaf, or hard of hearing and require an interpreter.
* I will be bringing a service animal.
* I will be attending this event with my carer.
* I have limited use of hands or arms.
* I have difficulties with speech and communication.
* I have difficulties with reading comprehension.
* I experience airborne reactions (allergies, chemicals, fragrances, etc.).
* I will need to take breaks during this event.
* My barriers or accessibility needs aren't listed (please let us know!)
* Not applicable